



INVITATION TO REGISTER IN THE MUNICIPAL DATABASE

EThekweni Municipality invites all Co-operatives within eThekweni area to submit their profiles for them to be registered in the Municipality's Co-operative database.

Registration forms are obtainable from Business Support, Tourism and Markets Unit, **75 Dr Langalibalele Dube (Winder) Street, 11th Floor**, Sizakala centers, Co-operative incubator or Municipal website: **www.durban.gov.za** from **06 October 2014** between **08h00 - 16h00**.

The closing date for submissions is **Friday, 31 October 2014** and must be hand delivered at the above mentioned unit.

For enquiries please contact Nonhle Memela on **031 311 4500** or **Nonhle.Memela@durban.gov.za**



"Together, building eThekweni to be Africa's most caring and liveable city"





Co-operatives Database Registration Form

It is imperative that Co-operatives read the form carefully, complete all sections in full, sign and date the form. Attach all the required documents and send to the relevant office.

Requirements: Fully completed registration form, SARS original Valid Tax Clearance Certificate, Company profile, copy of co-operative registration certificate and certified copies of ID's for all members and BBBEE certificate.

Registration forms must be submitted to: The Business Support Tourism and Markets Unit
75 Dr Langalibalele Dube Street,
11th Floor, Durban 4001

The purpose of this database is to gather information for registered co-operatives within eThekweni.

CHECKLIST: (Please tick)

Document :	Tick		Tick
Completed and signed registration form		Certified ID copies	
SARS original tax clearance		Copy of co-operative registration certificate	
Company profile		BBBEE certificate	

COMPANY DETAILS

Co-operative Name

Registration number

Income Tax number

eThekweni Municipality PR number (if registered):

Postal Address: (Compulsory)

Postal Code:

Business Address:

CONTACT DETAILS

Main Contact Person	
Telephone	Fax
Cellphone	Email

CO-OPERATIVE SECTOR: Please tick relevant sector

No.	Sector	Tick	No.	Sector	Tick
1	Manufacturing		15	Medical Supply	
2	Catering		16	Plumbing	
3	Tourism		17	Recycling / Waste disposal	
4	Construction		18	Transportation	
5	Agriculture		19	Photography services	
6	Marketing / PR		20	Security services	
7	Advertsing		21	Auditing	
10	Contractor: Cleaning, grass cutting, stream, cleaning ect			Street Vendor	
11	Electricity		22	Training	
12	Event Management		23	Financial Services	
13	Energy		24	Other: (Specify)	

Please tick relevant box

Is the Co-operative currently operating?

Yes	No
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Turnover for the past 2 years:

Years	Turnover
2012	
2013	

Signature: _____

Date: _____