

**SENIOR CLERK  
(NURSING SERVICES)  
R78 709.80/107 026. 80 pa  
Grade 6**

*City Health Department*  
**Qualifications (Essential):** Appropriate secondary education. Computer training  
**Experience (Essential):** Computer Literacy  
**Duties Include:** Undertakes word processing and duties and secretarial duties for the Chief Nursing Service Managers and Senior Nursing Service Managers. Assist Senior Nursing Service Manager with collation of orders from regions for capital buying. Establishes and maintains a general and confidential filing system. Organises meetings. Prepares statistics and reports. Application forms must be filled in and are obtainable from the Health Department, 9 Old Fort Place, Durbanor e-mail to NtlokwaneMC@durban.gov.za. (Tel 311 3633 and returned BY Friday, 2008-09-05 at 12.00 (Midday)).

**DEPUTY HEAD:  
CUSTOMER SERVICES  
SALARY NEGOTIABLE  
Geographical Information &  
Policy Unit**

**Qualifications (Essential):** Relevant tertiary qualification in Information Sciences-NQF Level 7. Valid code EB drivers licence.  
**Experience (Essential):** 5 - 7 years experience in a complex client services environment.  
**Duties Include:** Directs and controls the Customer Services functionality through formulation, leading and implementing strategies that supports user efficiency and contributes to the reduction of the total cost of ownership using high level performance tools to evaluate the service level; continuously interacting at a strategic level to give direction to interventions and process changes within and externally to support and sustain the benefits derived from continuity in the operations and,

fostering relationships that will enable a complete understanding of the User Community expectations with respect to fast, efficient and effective solutions.  
*Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Smith Street, Durban 4001 or PO Box 5892, Durban 4000 or email Mkhizevelani@durban.gov.za (Tel 311-3172) by Friday 2008-09-05 At 12.00 (Midday)*

**SENIOR BUILDING  
SUPERVISOR  
R107 026.80/149 147.52 pa  
Grade 8**

*Regional Centres Unit*  
**Qualifications (Essential):** Appropriate secondary education. Valid drivers licence code EB  
**Experience (Essential):** Relevant experience in a related field with sufficient knowledge of building maintenance and experience in the supervision of staff. Several years relevant experience.  
**Duties Include:** Managing the buildings, which fall under the control of Regional Centres by supervising the care-taking, building maintenance, office cleaning and minor office relocating functions.  
*Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Smith Street, Durban 4001 or PO Box 5892, Durban 4000 or email Mthembusindisiwe@durban.gov.za (Tel 311-3173) by Friday 2008-09-05 at 12.00 (Midday).*

**CHIEF CLERK  
ACCOUNTS  
R91 238.28/126 334.44 pa  
Grade 7**

*Regional Centres Unit*  
**Qualifications (Essential):** Appropriate level of secondary education. (Preferred): Matric or Diploma in Accounting.  
**Experience (Essential):** Min 2 years relevant experience in accounting practices. Computer literacy  
**(Preferred):** Min 3 years rel-

evant experience in a local government accounting practice.  
**Duties Include:** Providing a clerical / accounting function for the Unit.  
*Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Smith Street, Durban 4001 Or P O Box 5892, Durban 4000 or email Mthembusindisiwe@durban.gov.za (Tel 311-3173) by Friday 2008-09-05 at 12.00 (Midday).*

**CHIEF CLERK : MONI-  
TORING STATISTICS  
R91 238.28/126 334.44 pa  
Grade 7**

*Regional Centres Unit*  
**Qualifications (Essential):** Appropriate secondary education. Computer literate. Valid Code (EB) drivers licence. (Preferred): Appropriate degree or diploma in Administration.  
**Experience (Essential):** Relevant experience.  
**(Preferred):** Several years relevant experience.  
**Duties Include:** Providing statistical information to the Unit regarding services provided.  
*Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Smith Street, Durban 4001 or PO Box 5892, Durban 4000 or email Mthembusindisiwe@durban.gov.za (Tel 311-3173) by Friday 2008-09-05 at 12.00 (Midday).*

**DATA CAPTURE CLERK  
R61 861.08/80 344.44 pa  
Grade 5**

*Regional Centres Unit*  
**Qualifications (Essential):** Appropriate secondary education. Computer literate. Valid code B drivers licence. (Preferred): Degree or Diploma in Administration  
**Experience (Essential):** 2 years relevant experience in general administration.  
**(Preferred):** 2 years relevant experience in general administration in a Local Government environment.  
**Duties Include:** Providing a general administration function that is efficient and

effective in order to achieve the goals of the Unit.  
Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Smith Street, Durban 4001 or PO Box 5892, Durban 4000 or email Mthembusindisiwe@durban.gov.za (Tel 311-3173) by Friday 2008-09-05 at 12.00 (Midday).

**OCCUPATIONAL  
HYGIENIST  
R176 079.84/239 671.92 pa  
Grade 12**

*Occupational Health and Safety Unit*  
**Qualifications (Essential):** B Tech Occupational / Environmental Hygiene or equivalent relevant qualification. Registration with the Health Professions Council of South Africa. Valid code EB driving licence.  
**Experience (Essential):** Considerable years (4 years) experience in the Occupational hygiene field.  
**Duties Include:** Monitors compliance and improves understanding and awareness of environmental and occupational hazards and risks through the implementation of audit and investigational studies to determine potential threat and explore the appropriateness of preventative measures using scientific and statistical methodologies to derive and report on conclusions, conducting educational and informative sessions to explain procedures, practices and policies, developing systems to measure conformity and/or identify deviations and contributing to alignment and/or changes through the provision of information on current trends, developments and legislative imperatives with a view to ensuring the functionality is positioned to positively contribute towards the health and safety of all employees.  
*Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Smith Street, Durban 4001*

or PO Box 5892, Durban 4000 or email Mkhizevelani@durban.gov.za (Tel 311-3172) not later than Friday 2008-09-05 at 12.00 (Midday).

**TEMPORARY ECONOMIC DEVELOPMENT  
MANAGER (INK)  
AREA BASED MANAGEMENT PROJECTS  
CONTRACT ENDS ON  
30/06/2009  
COMMENCING:  
R401 140.48 pa  
(TOTAL COST PACKAGE  
NEG.)**

**Duties Include:** Reporting to the Area Project Manager. Rural economic development with a strong focus on sustainable livelihoods and poverty alleviation. The regeneration of priority business zones in the Unicity. Analyzing and identifying investment trends and opportunities and developing strategies, policies, programmes and projects to advance economic growth. Determining optimum strategic implementation time frames for projects. Attracting inward investment, relocation, product and market development and expansion. Establishing and maintaining high level interaction with current investors and property owners, community structures and co operatives including providing advice as required. Developing programmes to support business from large to small, medium and micro. Undertaking economic evaluations of projects. Liaising with other economic, marketing and tourism development authorities and agencies. Developing and implementing monitoring systems and performance indicators for policies, programmes and projects. Reporting regularly on project progress to various stakeholders including councillors, communities, business and fund providers.  
**Qualifications (Essential):** Relevant tertiary degree with a specialization in one or more of the following: Economics, Planning and Development, Property and

Business Management. Extensive relevant experience (urban renewal, inner city redevelopment, business and tourism regeneration and local economic development for both rural and urban environments). Valid code B drivers licence. Computer literacy in word processing, spreadsheets and project management and presentation packages.  
*Applications to The Corporate Human Resources, Ground Floor, Shell House, 221 Smith Street, Durban 4001 or PO Box 5892, Durban 4000 or email Mthembusindisiwe@durban.gov.za (Tel 311-3173) by Friday 2008-09-05 at 12.00 (Midday).*

**SENIOR PROFESSIONAL  
NURSE X 2  
R176 079.84/239 671.92 pa  
Grade 12**

*Occupational Health and Safety Unit*  
**Qualifications (Essential):** Diploma in General Nursing, Midwifery and Community Nursing Science. Certificate in Occupational Health. Registration with South African Nursing Council. Valid drivers licence (code EB) Certificate in Audiometry. Certificate in Pharmacology for nurses. Certificate in dispensing medicines. (Preferred): Certificate/Diploma in primary health care. Certificate in Spirometry.  
**Experience (Essential):** Min 2 years relevant experience. (Preferred) Min 3 years experience in primary health care clinics.  
**Duties Include:** Provide a comprehensive, equitable occupational health service to Ethekwini Municipality employees.  
*Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Smith Street, Durban 4001 or PO Box 5892, Durban 4000 or email Mkhizevelani@durban.gov.za (Telephone 311-3172) not later than Friday 2008-09-05 at 12.00 (Midday).*

**STATUTORY NOTICE 2567**

**PROPOSED SALE OF  
LAND BY PRIVATE  
TREATY: LAND  
ADJOINING 4  
MILNER ROAD,  
DURBAN**

It is hereby notified in terms of section 14 of the Municipal Finance Management Act No. 56 of 2003 and the Supply Chain Regulations that it is the intention of the Municipality to sell, in freehold, by private treaty to Mr. M.I. Shah and Mrs. A Shah, the land described as Proposed Portion Durban, Registration Division FU, in the Durban entity, Province of KwaZulu-Natal, in extent approximately 268m<sup>2</sup>, situate at Milner

Road, at a price of R90 000. Copies of the Conditions of Sale No. 4295A will be available for inspection at the office of the Head: Real Estate, Room 1702, 17th Floor, 75 Winder Street, Durban (Ref.: 58/1/5624/1). Enquiries should be directed to Errol Newport, Tel: 031-311 4351, between 07:45 and 16:30, Mondays to Fridays, for a period of 14 days commencing on 2008-08-22. Representation or objection to the proposed sale shall only be considered as valid if:-  
• The full names, identity number and physical address and contact details of the author is recorded thereon;

- The interest of the author is recorded fully;
  - The grounds thereof are set out in detail; and
  - Is lodged with the undersigned not later than 17:00 on 2008-09-08.
- Should the author fail to comply substantially with the criteria above, the representation and/or objection may be regarded by the eThekweni Municipality as invalid.

*Dr M.O. Sutcliffe  
City Manager  
City Hall  
West Street  
Durban*

**STATUTORY NOTICE 2568**

**PROPOSED  
DEPROCLAMATION  
OF PORTION OF  
ROAD AREA**

Notice is hereby given in terms of section 211 of Ordinance 25 of 1974, that the Municipality intends to permanently close a portion of road area described as Proposed Portion [1] of Erf 5127 Kloof Ext 4, in extent 191m<sup>2</sup> as depicted on Plan SJ 4463/9; and in terms of the provisions of the Municipal Finance Management Act No. 56 of 2003 and the Supply Chain Management Policy the Municipality intends to sell the abovementioned portion of road area together with Municipal

properties at the former Kloof Civic Centre by public tender. A plan depicting the area to be closed may be seen at the office of the Head: Real Estate, 17th Floor, 75 Winder Street, Durban (Ref.: 8/24/1). Any representation or objection to the proposed closure and sale should be lodged with the Office of the City Manager at the undermentioned address not later than 17:00 on 2008-09-26. Representation or objection to the proposed closure and sale shall only be considered as valid if:-  
• The full names, identity number, physical address and contact details of the author is

recorded thereon;  
• The interest of the author is recorded fully; and  
• The grounds thereof are set out in detail.  
• Should the author fail to comply with the criteria above, the representation and/or objection would be treated as invalid.  
For any enquiries kindly contact Ms Dumini Makhetha on 031 311 4324, during normal office hours.

*Dr M.O. Sutcliffe  
City Manager  
City Hall  
West Street  
Durban*